

## **Special Education Needs and Disability Policy**

At Pepperberry, we recognise that children and their families within the community have a wide range of needs and we will endeavour to play a part in meeting those needs. The nursery is committed to inclusion. We understand the importance of children with special needs have access to mainstream settings and whilst we may have some physical constraints within the building, we will do our utmost to overcome them if at all possible to allow access to all children. The best interests of the children will always be paramount.

To achieve this Pepperberry will:-

- Have regard to the DFE's code of practice in the identification and assessment of Special Educational Needs or disabilities.
- Appoint a Special Needs Co-ordinator (SENCO) to co-ordinate provisions throughout the nursery.
- Work in partnership with parents/carers
- Early identification of children's needs and early intervention to support them in meeting their individual needs
- We provide high quality provision to meet the needs of children with SEN and their families
- Support parents/carers in obtaining help and advice from outside agencies such as Health Visitors, psychologists paediatricians etc.
- Develop areas of specialism and knowledge with the staff team and the setting
- Provide appropriate opportunities for the development of every child's self-esteem and encourage full integration into the setting
- Ensure all children have access to a broad range of activities and experiences irrespective of their special educational need/disability
- Explore all opportunities to provide additional resources to match the individual needs of children
- To take responsibility for the transfer of SEN records to the child's next unit/setting
  
- To offer support and advice to nursery staff, key person and primary carers. This includes attendance at meetings between staff, primary carers and outside agencies. Provision of written individual Educational Plans/Early Learning Plans, containing SMART targets, review dates and strategies. Taking the lead in monitoring and reviewing action taken.
- To maintain an up to date record of concerns registered.
- To ensure that relevant background information about individual children with SEND is collected, recorded and updated.
- To keep up to date with changes in legislation and methodology regarding SEND and to attend such training as required.
- To support staff in undertaking training in SEND
- To perform any other duties in connection with children with SEND as deemed necessary by management

Signed: Kathryn Evans - Manager  
Date Reviewed: 09/05/2018